

ANNOUNCEMENT

DEPARTMENT OF ADMINISTRATION

Effective: September 1, 2001

Destroy Date: June 30, 2002

INCORPORATION AND ANNEXATION REVIEW FEES

Wisconsin State Statute 16.53(14), as created by 2001 Wisconsin Act 16, provides that the Department of Administration may "prescribe and collect a fee for review of any petition for incorporation of a municipality under s. 66.023 or any petition for annexation of municipal territory under s. 66.0217." By statute, the Department is required to set fees that will recover all costs of operation.

Accordingly, beginning September 1, 2001, the following fees will be required with any request for review of petitions of annexation or incorporation. These fees will be reviewed annually and adjusted as required. The Department of Administration will distribute revised fee announcements, as necessary.

Annexation Petition Review Fee

The total annexation petition review fee consists of a one-time file fee and a review fee based on acreage as follows.

Initial File Fee

\$200

Review Fee

2 acres or less	\$200
2.01 - 10 acres	\$300
10.01 - 50 acres	\$400
50.01 - 100 acres	\$500
100.01 - 200 acres	\$700
200.01 - 500 acres	\$1,000
Over 500 acres	\$2,000

The person or persons filing the intent to circulate the petition or the petition of the proposed annexation pay the annexation petition review fee. The fee (a check or money order payable to: Department of Administration) must accompany the documents submitted to the department.

Incorporation Petition Review Fee

\$20,000

The municipal incorporation petition fee covers the costs of file set-up and maintenance, status conferences and other interaction by municipal boundary review staff with the circuit court, public meetings and hearings, and the research, data gathering, analysis and writing of the determination for the circuit court.

The person or persons filing the petition for incorporation pay the incorporation petition review fee. The fee (a check or money order payable to: Department of Administration) must accompany the order from the circuit court.

Please check our website at www.doa.state.wi.us/olis/boundary_review/boundary_review.asp or contact George Hall, Office of Land Information Services, 17 S. Fairchild, Madison, (608) 266-0683, for additional information.